



CITY OF WEST PARK CITY COMMISSION MEETING AGENDA

**WEDNESDAY, SEPTEMBER 4, 2024
7:00 PM
COMMISSION CHAMBER, CITY HALL
1965 SOUTH STATE ROAD 7, WEST PARK, FL 33023**

www.cityofwestpark.org

Phone: 954-989-2688 Fax: 954-989-2684

**Mayor Felicia M. Brunson
Vice Mayor Brandon Smith
Commissioner Marvin Price
Commissioner Joy B. Smith
Commissioner Dr. Katrina V. Touchstone**

**W. Ajibola Balogun, City Manager
Burnadette Norris-Weeks, City Attorney
Alexandra B. Grant, City Clerk**

City of West Park Ordinance No. 2012-05 requires all lobbyists before engaging in any lobbying activities to register with the City Clerk and pay an annual fee of \$100.00 per Resolution No. 2012-43. This applies to all persons who are retained (whether paid or not) to represent a business entity or organization to influence “City” action. “City” action is broadly described to include the ranking and selection of professional consultants and virtually all legislative, quasi-judicial and administrative action.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. INVOCATION**
- 4. PLEDGE OF ALLEGIANCE**
- 5. PRESENTATIONS**
 - 1. Funding Award Presentation: Congresswoman Frederica S. Wilson**
 - 2. Proclamation: Suicide Prevention Awareness Month**
 - 3. Proclamation: Florida Missing Children's Day**
 - 4. Proclamation: Hunger Action Month on Collaboration with Feeding South Florida**
 - 5. Presentation: Mom & Pop Small Business Grant Award**
- 6. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COMMISSION**
- 7. ADVISORY BOARD PRESENTATIONS**
 - 1. None.**
- 8. BROWARD SHERIFF'S OFFICE UPDATES – POLICE / FIRE DEPARTMENT**
 - 1. None.**
- 9. APPROVAL OF MINUTES**
 - 1. June 5, 2024 - Budget Workshop Minutes**
[June 5, 2024 - Budget Workshop Minutes](#)
 - 2. June 5, 2024 - Regular Commission Meeting Minutes**
[June 5, 2024 - Regular Commission Meeting Minutes](#)
 - 3. June 26, 2024 - Special Commission Meeting Minutes**
[June 26, 2024 - Special Commission Meeting Minutes](#)

10. RESOLUTIONS – CONSENT ITEMS

1. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE MAYOR TO EXECUTE THE ATTACHED SECOND AMENDMENT TO THE INTERLOCAL AGREEMENT BETWEEN BROWARD COUNTY AND THE CITY OF WEST PARK FOR A SURTAX-FUNDED MUNICIPAL TRANSPORTATION PROJECT REGARDING PROJECT NO. 003 ON SW 48TH AVENUE BETWEEN COUNTY LINE ROAD AND PEMBROKE ROAD (WPRK-003); PROVIDING EFFECTIVE DATE

(Resolution 2024-79)

[RESO. 2024-79 - West Park - Executing Second Amendment to ILA for Project No. 003 - SW 48th Ave. Complete Street Improvement](#)

[Memo - 2nd Amendment to Interlocal Agreement with Broward County for the SW 48th Avenue Complete Street Project](#)

[Broward County 2nd Amendment to Interlocal Agreement - SW 48th Avenue Complete Street Project](#)

[Reso. 2021-110 - West Park - Executing Interlocal Agreement with Broward County - SW 48 Avenue Project](#)

[Reso. 2023-167 - West Park - Executing First Amendment to Agreement with Broward County - SW 48 Avenue Project](#)

2. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE THE ATTACHED CHO END USER LICENSE AGREEMENT BETWEEN BROWARD COUNTY AND THE CITY OF WEST PARK, A COVERED HOMELESS ORGANIZATION FOR HOMELESS MANAGEMENT INFORMATION SYSTEM ACTIVITIES; PROVIDING EFFECTIVE DATE

(Resolution 2024-80)

[RESO. 2024-80 - West Park - Execute Homeless Management Information System Agreement West Park - CHO Agreement - Final 8.15.24](#)

[Memo - HB 1365 - Unauthorized Public Camping and Public Sleeping \(Chapter 2024-11\)](#)

[Broward County CoC Analysis - Municipalities' Facilitated Session Presentation](#)

[Chapter 2024-11 - House Bill 1365](#)

[Broward County CoC Analysis - July 8, 2024 Facilitated Municipalities Session](#)

3. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, APPROVING A GRANT AWARD IN THE AMOUNT OF THREE THOUSAND DOLLARS TO MIAMI GARDENS PHARMACY, INC. D/B/A FRIENDLY DRUG RELATING TO THE MOM AND POP SMALL BUSINESS GRANT PROGRAM; AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE SAID GRANT AGREEMENT; PROVIDING FOR FINANCIAL AND TECHNICAL ASSISTANCE; PROVIDING FOR AN ALLOCATION OF FUNDS; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2024-81)

[RESO. 2024-81 - West Park - Mom and Pop Grant Award - Friendly Drugs](#)

[Memo - FY 2023-2024 Mom & Pop Grant Agreement - Friendly Drugs](#)

[Mom & Pop Small Business Grant Agreement - Friendly Drugs](#)

11. RESOLUTIONS – NON CONSENT ITEMS

1. None.

12. RESOLUTIONS – (PUBLIC HEARING)

1. None.

13. ORDINANCES – FIRST READING

1. None.

14. ORDINANCES – SECOND READING (PUBLIC HEARING)

1. None.

15. CITY MANAGER’S REPORT

1. **Florida Recreation Development Assistance Program Grant Award**
[Memo - Florida Recreation Development Assistance Program Grant Award](#)
[Exhibit A - Reso. 2023-130 - West Park - Submitting FY 2023-24 FRDAP Grant Application](#)
[Exhibit B - Email Dated 07-03-2024 Regarding FRDAP Application](#)
2. **Ongoing Twin Lakes Maintenance Update**
[Memo - Ongoing Twin Lakes Maintenance Update](#)
[Exhibit A - 08302024174608](#)
[Exhibit B - 08302024174658](#)
[Exhibit C - 08302024174728](#)
3. **Update on the Pioneer Wall**
[Memo - Update on Pioneer Wall](#)

16. OLD BUSINESS

1. None.

17. NEW BUSINESS

1. **Update on the Status of all Appointed Committees**
2. **City Manager’s Performance Evaluation**

18. FUTURE AGENDA ITEMS

19. ANNOUNCEMENTS

20. ADJOURNMENT

RULES OF PROCEDURE

WHO MAY SPEAK

Meetings of the City Commission are open to the public. They are not, however, public forums. Any resident who wishes to address the Commission on any subject within the scope of the Commission's authority may do so, providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

SPEAKING ON ITEMS ON THE AGENDA

- **Consent Agenda Items** - These are items, which the Commission does not need to discuss individually, and which are voted on as a group. Any Commissioner who wishes to discuss any individual item on the consent agenda may request the Mayor to pull such item from the consent agenda. Those items pulled will be discussed and voted upon individually.
- **Regular Agenda Items** - These are items, which the Commission will discuss individually in the order listed on the agenda. By majority vote, the City Commission may permit any person to be heard on an item at a non-public hearing.
- **Public Hearing Items** - This portion of the agenda is to obtain input from the public on some ordinances, resolutions and zoning applications. The chair will permit any person to be heard on the item during formal public hearings.

SPEAKING ON SUBJECTS NOT ON THE AGENDA

Any resident may address the Commission on any items pertaining to City business during the Opportunity For The Public To Address the Commission portion of the agenda. Persons wishing to speak must sign in with the City Clerk before the start of the meeting.

ADDRESSING THE COMMISSION, MANNER & TIME

By majority vote the City Commission may invite citizen discussion on any agenda item. In every case where a citizen is recognized by the Mayor to discuss an agenda item, the citizen shall step to the podium/microphone, state his or her name and address for the benefit of the city clerk, identify any group or organization he or she represents and shall then succinctly state his or her position regarding the item before the city commission. Any question, which shall be related to the business of the City and deemed appropriate by the Mayor, shall be directed to the Mayor and the Mayor shall then re-direct the question to the appropriate Commissioner or City staff to answer the citizen question which shall be related to the business of the City.

All comments or questions of the public are to be directed to the Mayor as presiding officer only. There shall be no cross conversations or questions of any other persons. **The length of time each individual may speak should be limited in the interest of order and conduct of the business at hand.** Comments to the Commission by individual citizens shall be limited to **three (3) minutes** during the citizens request period. The City Clerk shall be charged with the responsibility of notifying each citizen thirty (30) seconds before said time shall elapse and when said time limit has expired.

APPEALS

If a person decides to appeal any decision made by the board, agency, or commission with respect to

any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

DECORUM

If a member of the audience becomes unruly, the Mayor has the right to require the person to leave the room. If a crowd becomes unruly, the mayor may recess or adjourn the meeting. Please turn off all cell phones and pagers.

CONTACT INFORMATION

If anyone has questions or comments about anything on the meeting agenda, please contact the City Administrator at 954-989-2688.

AMERICANS WITH DISABILITY ACT

In accordance with the Americans with Disabilities Act and Florida Statute 286.26, persons with disabilities needing special accommodation to participate in this proceeding should contact the City Clerk no later than three (3) days prior to the meeting at (954)-989-2688 for assistance.